

Holyrood Academy Sixth Form Application for Bursary 2023-24

PLEASE RETURN THE COMPLETED APPLICATION TO A MEMBER OF THE SIXTH FORM TEAM

PERSONAL DETAILS

Student Name:

Tutor Group:

Date of Birth:

Age as at 31 August 2023:

Address:

Home Tel:

Student Mobile:

Student Email:

Subjects currently studying:

APPLICATION DETAILS

I am applying for:

(Please tick required option and complete the appropriate section indicated)

High Priority Bursary – please complete Section 1

Discretionary Bursary

Band 1 – Section 2 (Annual household* income below £16,190 and in receipt of Child Tax Credits provided not entitled to Working Tax Credits as well or net household income under £7,400 and in receipt of Universal Credit)

Band 2 – Section 2 (Annual household* income totalling £16,191 - £20,000)

Band 3 – Section 2 (Annual household* income totalling £20,001 - £30,000)

Educational Support Grant - Sections 2 and 3

This grant is available to support with students **not eligible** for High Priority or Discretionary funding to support with ad hoc costs like UCAS Fee, books and equipment

Transport Support Grant – Section 4

*Household income includes every form of income eg salaries and wages, benefits and additional income ie child support payments

Please provide as much supporting documentation as possible. A decision can be reached more quickly when full information is made available.

SECTION 1

APPLICATION FOR HIGH PRIORITY BURSARY

Please tick as appropriate (Statements relate to student only)

Statements relate to student only

- I am currently in Local Authority Care
- I am currently living independently having left Local Authority Care
- I am currently in receipt of Income Support/Universal Credit and financially supporting myself and/or a dependent (ie child or partner)
- I am in receipt of Disability Living Allowance or Personal Independence Payments **and** Employment Support Allowance or Universal Credit in my own right

Please provide written evidence of circumstances to support your application

SECTION 2

APPLICATION FOR DISCRETIONARY BURSARY (Bands 1, 2 or 3) or FOR AN EDUCATIONAL SUPPORT GRANT

Please tick as appropriate

My family receives benefits as indicated below (***Please provide evidence***):

- Income Support
- Child Tax Credit
- Working Tax Credit
- Job Seekers' Allowance
- Universal Credit - Please indicate which benefit(s) this replaces:

- Pension Guarantee Credit
- Employment and Support Allowance
- Support under Part IV of the Immigration and Asylum Act 1999

IMPORTANT:

*Please ensure that **full** copies of Tax Credit/Universal Credit awards, or other supporting documents, are provided with this application as partial copies will be returned, potentially delaying payment.*

The more accurate picture of financial circumstances provided, the easier it will be for a decision to be reached on the level of bursary granted.

SECTION 3

SUPPORTING INFORMATION FOR APPLICATION FOR AN EDUCATIONAL SUPPORT GRANT

Please provide details of reason for application and evidence of income to support the claim (**Tax Credit/Universal Credit awards, P60, etc**) indicating amount required and purpose it will be used for:

ALL APPLICANTS:

Please do not make purchases/bookings before assistance is approved. Where appropriate receipts may be required.

SECTION 4 SUPPORTING INFORMATION FOR APPLICATION FOR SUPPORT WITH TRAVEL COSTS	ESTIMATED COST (£)
<p>For those travelling from the local area a contribution can be given towards an annual Bus Pass. The pass allows travel at weekends and during school holidays in addition to travel to and from school. Please provide copies of the bus pass or the invoice from Somerset Council as proof of payment.</p> <p>If requiring assistance with other modes of transport please provide details</p>	

DECLARATION

I/We declare that the information given in support of this application is correct and complete to the best of my/our knowledge and belief.

I/We will inform the Holyrood Academy immediately of any change of circumstances, at any time, which may affect my entitlement to support (for example if I leave school or parents' income changes).

I/We understand that this information will not be shared with third party organisations, except for audit purposes.

I/We understand that in order to receive my bursary payments:

1. My level of attendance to school and lessons must be a minimum of 95%
2. I must not break the terms of the Sixth Form Learning Agreement
3. Have attended all internal and external examinations
4. Have submitted all coursework assignments/homework on time and to the best of their ability, as judged by the subject teacher.

I/We understand that poor attendance (unauthorised absence), non-compliance with the Sixth Form Agreement, receipt of a Formal Warning may result in the loss of financial support.

I/We understand that awards made are subject to the school being in receipt of sufficient funds from the Education Funding Agency and is made at the Academy's discretion.

Student Signature: Date:

Parent/Carer Signature:

Please Print Name: Date:

STUDENT'S BANK ACCOUNT

(Payments will be made directly to the student by BACS transfer)

Name of Bank:

Branch:

Student Account Title (ie Mr J Doe):

Sort Code:

Account No:

Please remember to inform the Finance Office if bank account details change through the course of the school year.

6th FORM USE ONLY	
Date Received	
Evidence Provided	
Attendance Level above 95%	
Student has attended all internal and external examinations.	
Student has submitted all coursework assignments / homework on time and to the best of their ability, as judged by the subject teacher.	
This students has been assessed and meets the Criteria	
Bursary Decision	Yes / No
<i>Applicable Term</i>	<i>Signed</i>
<i>Autumn Term 1</i>	
<i>Autumn Term 2</i>	
<i>Spring Term 1</i>	
<i>Spring Term 2</i>	
<i>Summer Term 1</i>	
<i>Summer Term 2</i>	